



Annual Audit Plan
Scottish Legal Aid Board – Year ending 31 March 2026

March 2026

Audit Committee
Scottish Legal Aid Board
Thistle House
91 Haymarket Terrace
Edinburgh
Scotland
EH12 5HE

Forvis Mazars
100 Queen Street
Glasgow
G1 3DN
United Kingdom

23 February 2026

Dear Audit Committee Members,

Annual Audit Plan – Year ending 31 March 2026

I am pleased to present our Annual Audit Plan (“AAP”) for the Scottish Legal Aid Board for the year ending 31 March 2026.

This document will be presented at the Audit Committee meeting on 2 March 2026. If you would like to discuss any matters in more detail, please contact me on 0781 635 4994.

This report provides an overview of the planned scope and timing of our audit, including the significant and enhanced audit risks we have identified. In addition, as it is a fundamental requirement that we are, and are seen to be, independent of the Board this report also summarises our considerations and conclusions on our independence.

Two-way communication with you is key to a successful audit and is important in:

- Reaching a mutual understanding of the scope of our audit and our respective responsibilities,
- Sharing information to assist each of us with fulfilling our respective responsibilities,
- Providing you with constructive observations arising during our audit, and
- Ensuring that we gain an understanding of your attitude and views in respect of the risks facing the Board which may affect our audit, including the likelihood of those risks materialising and how they are monitored and managed.

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Annual Audit Plan – Year ending 31 March 2026 (continued)

This report, which we have prepared following our initial planning discussions with management, facilitates a discussion with you on our audit approach. We welcome any questions, concerns, or input you may have on our approach.

Providing a high-quality service is extremely important to us and we strive to provide technical excellence with the highest level of service quality, together with continuous improvement to exceed your expectations.

During the meeting, we would be grateful for your views/ knowledge on the following specific matters:

- Whether you have identified any other risks (business, laws & regulation, fraud, going concern, etc.) that may result in material misstatements in the financial statements.
- If there are any matters that you consider warrant particular attention during our audit and/ or any areas where you would like additional procedures to be undertaken.

This report has been prepared in accordance with the responsibilities set out within the Audit Scotland’s Code of Audit Practice (“the Code”) and for the sole benefit of the Audit Committee. Except where required by law or regulation, it should not be used, quoted or made available to any other parties without our prior written consent.

Yours faithfully,

A handwritten signature in black ink that reads "T. Reid".

Tom Reid

Forvis Mazars LLP

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Contents

- 01 Engagement and responsibilities summary
- 02 Your audit engagement team
- 03 Audit scope, approach and timeline
- 04 Materiality and misstatements
- 05 Significant risks and other key judgement areas
- 06 Wider scope and Best Value
- 07 Audit fees and other services
- 08 Confirmation of our independence

Appendix A – Key communication points

Appendix B - Current year updates, forthcoming accounting and other issues

This document is to be regarded as confidential to the Scottish Legal Aid Board. It has been prepared for the sole use of the Audit Committee as the appropriate sub-committee charged with governance. No responsibility is accepted to any other person in respect of the whole or part of its contents. Our written consent must first be obtained before this document, or any part of it, is disclosed to a third party.

Executive summary

Audit timeline (page 14)

Planning a risk assessment	February 2026
Audit Committee – presentation of Annual Audit Plan	2 March 2026
Interim work	February 2026
Fieldwork	June to July 2026
Completion	August 2026
Audit Committee – presentation of Annual Audit Report and Independent Auditor’s report	17 August 2026
Board meeting	31 August 2026

Fees (page 35)

Total fees	£67,860
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(pages 20 – 22)

Benchmark: Gross expenditure
Board: £16,568k; Fund: £171,793k

Materiality	Performance materiality	Reporting threshold
Board: £331k Fund: £3,436k	Board: £265k Fund: £2,405k	Board: £10k Fund: £103k

Audit risks and other significant matters (pages 25 – 28)

Risk	Significant risk	Enhanced risk	Risk evolution	Page
Management override of controls <i>(Fund and Board)</i>	●	○	=	Page 25
Valuation of the legal aid provision <i>(Fund)</i>	●	○	=	Page 26
Valuation of the pension liability <i>(Fund and Board)</i>	●	○	=	Page 27
Valuation of property, plant and equipment <i>(Board)</i>	○	●	=	Page 28

Our independence (page 37)

We are independent of the Scottish Legal Aid Board in accordance with the ethical requirements that are relevant to our audit in the UK, including the FRC’s Ethical Standard.

Engagement and responsibilities summary

Engagement and responsibilities summary

We are appointed to perform the external audit of the Scottish Legal Aid Board (SLAB) for the year to 31 March 2026. The scope of our engagement is set out in the Code of Audit Practice, issued by the Auditor General and the Accounts Commission available from the Audit Scotland website: [Code of audit practice | Audit Scotland \(audit-scotland.gov.uk\)](#). Our responsibilities are principally derived from the Public Finance and Accountability (Scotland) Act 2000 and the Code of Audit Practice, as outlined below and overleaf.

Audit opinion

We are responsible for forming and expressing an opinion on whether the financial statements are prepared, in all material respects, in accordance with applicable law and UK adopted international accounting standards as interpreted and adapted by the 2025/26 Government Financial Reporting Manual.

Our audit does not relieve management or the Audit Committee, as Those Charged With Governance, of their responsibilities.

The Accountable Officer is responsible for the assessment of SLAB's ability to continue as a going concern. As auditors, we are required to obtain sufficient, appropriate audit evidence regarding, and conclude on:

- a) whether a material uncertainty related to going concern exists, and
- b) the appropriateness of the Accountable Officer's use of the going concern basis of accounting in the preparation of the financial statements.



Fraud

The responsibility for safeguarding assets and for the prevention and detection of fraud, error, and non-compliance with law or regulations rests with both you and management. This includes establishing and maintaining internal controls over asset protection, compliance with relevant laws and regulations, and the reliability of financial reporting.

As part of our audit procedures in relation to fraud, we are required to inquire of you and key management personnel including internal audit and other key individuals, where relevant, on their knowledge of instances of fraud, and their views on the risks of fraud and on internal controls that mitigate those risks. In accordance with International Standards on Auditing (UK), we plan and perform our audit to obtain reasonable assurance that the financial statements taken as a whole are free from material misstatement, whether due to fraud or error. However, our audit should not be relied upon to identify all such misstatements.



Engagement and responsibilities summary (continued)

Internal control



Management is responsible for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We are responsible for obtaining an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SLAB's internal control.

Wider scope and Best Value



We are also responsible for reviewing and reporting on the wider scope arrangements that SLAB has in place and its arrangements to secure Best Value. We discuss our approach to wider scope and Best Value work further in the '*Wider scope and Best Value*' section of this report.

Wider reporting



We are required to provide assurance on the Whole of Government Accounts (WGA) returns prepared by SLAB. The level of auditor assurance required depends on monetary thresholds set by HM Treasury.

02

Your audit engagement team

Your audit team

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We will utilise our internal Forvis Mazars expert actuarial team on this engagement in the following areas:

- Review of the actuarial assumptions in SLAB’s actuarial report as at 31 March 2026.

03

Audit scope, approach, and timeline

Audit scope, approach, and timeline

Audit scope

Our audit approach is designed to provide an audit that complies with all professional requirements.

Our audit of the financial statements will be conducted in accordance with International Standards on Auditing (UK), relevant ethical and professional standards, our own audit methodology, and in accordance with the terms of our engagement. Our work is focused on those aspects of your business which we consider to have a higher risk of material misstatement, such as those impacted by management judgement and estimation, application of new accounting standards, changes of accounting policy, changes to operations, or areas found to contain material errors in the past.

Audit approach

Our audit approach is risk-based, and the nature, extent, and timing of our audit procedures are primarily driven by the areas of the financial statements we consider to be more susceptible to material misstatement. Following our risk assessment where we assess the inherent risk factors (subjectivity, complexity, uncertainty, change and susceptibility to misstatement due to management bias or fraud) to aid in our risk assessment, we develop our audit strategy and design audit procedures to respond to the risks we have identified.

If we conclude that appropriately designed controls are in place, we may plan to test and rely on those controls. If we decide controls are not appropriately designed, or we decide that it would be more efficient to do so, we may take a wholly substantive approach to our audit testing where, in our professional judgement, substantive procedures alone will provide sufficient appropriate audit evidence. Substantive procedures are audit procedures designed to detect material misstatements at the assertion level and comprise tests of detail (of classes of transaction, account balances, and disclosures), and substantive analytical procedures. Irrespective of our assessed risks of material misstatement, which takes account of our evaluation of the operating effectiveness of controls, we are required to design and perform substantive procedures for each material class of transaction, account balance, and disclosure.

Our audit has been planned and will be performed to provide reasonable assurance that the financial statements are free from material misstatement and give a true and fair view. The concept of materiality and how we define a misstatement is explained in the '*Materiality and misstatements*' section of this report.

The diagram on the next page outlines the procedures we perform at the different stages of our audit. We have also provided, later in this report, a table setting out the procedures we perform for the significant financial statement areas.

Reliance on internal audit

Where possible, we will use the work performed by internal audit when designing the nature, extent, and timing of our audit procedures. We will discuss with internal audit the progress of their work and their findings prior to commencing our controls evaluation procedures.

Where we intend to rely on the work on internal audit, we will evaluate the work performed by them and perform our own procedures to determine the adequacy of that work for our audit.

Audit scope, approach, and timeline (continued)

Management and our experts

Management makes use of experts in specific areas when preparing SLAB's financial statements. We also use experts to assist us to obtain sufficient appropriate audit evidence on specific items of account.

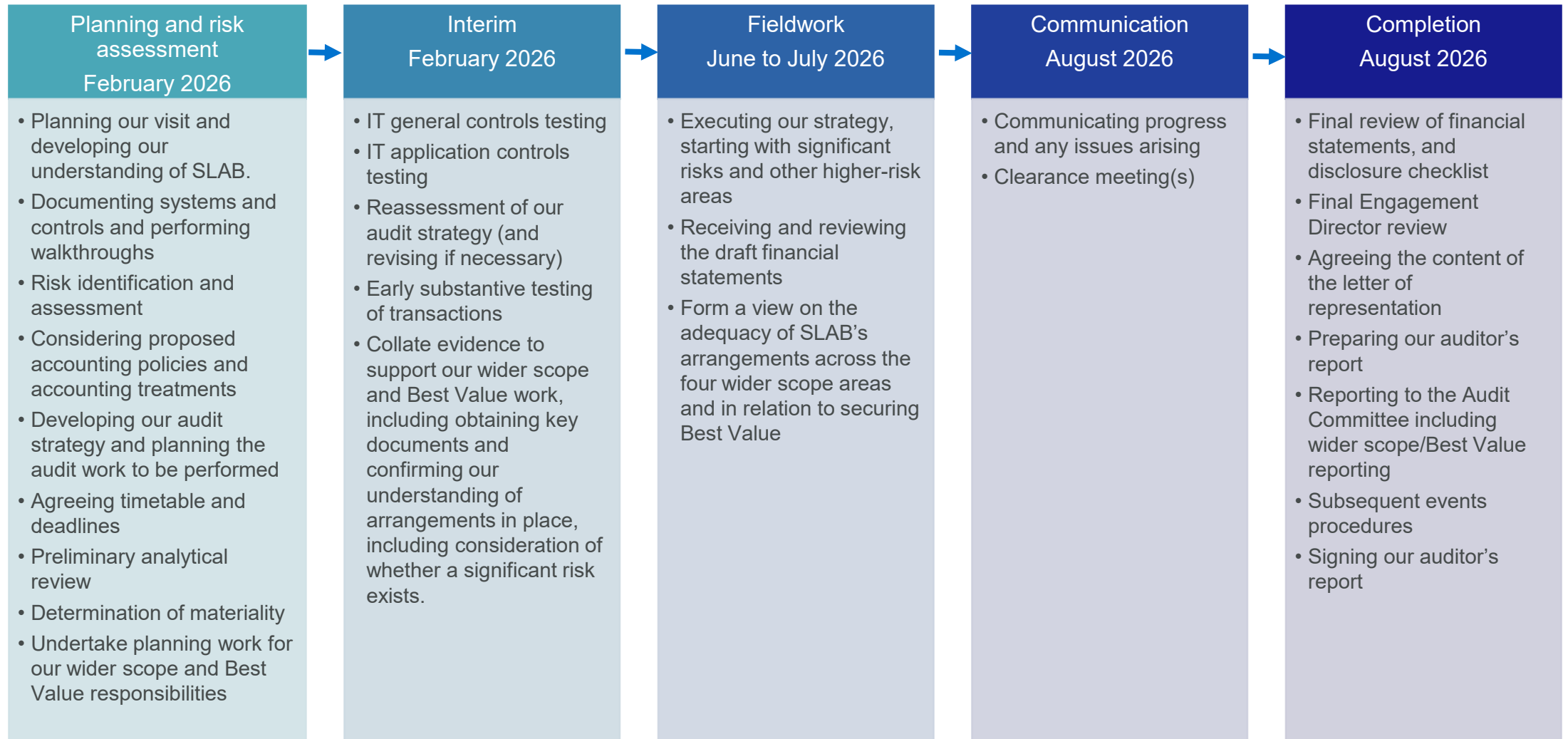
Item of account	Management's expert	Our expert
Pension Scheme Liability	Gallagher	We will use our Forvis Mazars actuarial team to provide a view on the reasonableness of the assumptions used.

Service organisations

International Auditing Standards (UK) (ISAs) define service organisations as third party organisations that provide services to SLAB that are part of its information systems relevant to financial reporting. We are required to obtain an understanding of the services provided by service organisations as well as evaluating the design and implementation of controls over those services. The table below summarises the service organisations used by SLAB and our planned audit approach.

Item of account	Service organisation	Audit approach
Pension Scheme Liability	Scottish Public Pensions Agency	We will review SLAB's controls over the submission of information to the Scottish Public Pensions Agency, who administer the Legal Aid (Scotland) Pension Scheme. We will also test the accuracy and completeness of the data used by the Scottish Public Pensions Agency.

Audit scope, approach, and timeline (continued)



Audit scope, approach, and timeline (continued)

Audit approach for significant financial statement areas

Our audit approach on significant financial statement areas is set out below.

Financial statement area – Fund accounts	Significant risk	Key judgement area or enhanced risk	Testing of controls	Substantive procedures	Comments
Civil legal assistance expenditure	No	No	No	Yes	
Criminal legal assistance expenditure	No	No	No	Yes	
Children’s legal assistance expenditure	No	No	No	Yes	
Staff costs	No	No	No	Yes	
Operating income	No	No	No	Yes	
Right of use assets/lease liabilities	No	No	No	Yes	
Trade and other receivables	No	No	No	Yes	
Cash and cash equivalents	No	No	No	Yes	
Trade and other payables	No	No	No	Yes	
Provisions	Yes	No	No	Yes	See page 26 for details of our significant risk consideration
Pension scheme liability/costs	Yes	No	No	Yes	See page 27 for details of our significant risk consideration
Equity/ statement of changes in taxpayer’s equity	No	No	No	Yes	
Cash flow statement	No	No	No	Yes	
Financial instruments	No	No	No	Yes	
Related parties	No	No	No	Yes	

Audit scope, approach, and timeline (continued)

Audit approach for significant financial statement areas

Our audit approach on significant financial statement areas is set out below.

Financial statement area – Board accounts	Significant risk	Key judgement area or enhanced risk	Testing of controls	Substantive procedures	Comments
Staff costs	No	No	No	Yes	
Depreciation and amortisation	No	No	No	Yes	
Other administrative expenses	No	No	No	Yes	
Income from shared services	No	No	No	Yes	
Property, plant and equipment	No	Yes	No	Yes	See page 28 for details of our consideration of the risk.
Trade and other receivables	No	No	No	Yes	
Cash and cash equivalents	No	No	No	Yes	
Trade and other payables	No	No	No	Yes	
Pensions scheme liability/costs	Yes	No	No	Yes	See page 27 for details of our significant risk consideration
Equity/ statement of changes in taxpayer's equity	No	No	No	Yes	
Cash flow statement	No	No	No	Yes	
Financial instruments	No	No	No	Yes	
Related parties	No	No	No	Yes	

Audit scope, approach, and timeline (continued)

Audit approach for significant financial statement areas

Our audit approach on significant financial statement areas is set out below.

Financial statement area – Other	Significant risk	Key judgement area or enhanced risk	Testing of controls	Substantive procedures	Comments
Performance report	No	No	No	Yes	
Governance statement	No	No	No	Yes	
Remuneration and staff report	No	No	No	Yes	

Audit scope, approach, and timeline (continued)

Follow up on significant deficiencies in internal control

A deficiency in internal control exists if:

- A control is designed, implemented, or operated in such a way that it is unable to prevent, detect, and/ or correct potential misstatements in the financial statements; or
- A control that is necessary to prevent, detect, and/ or correct misstatements in the financial statements on a timely basis is missing.

There were no significant deficiencies noted in the prior year however, set out below are the other deficiencies in internal control that we identified during our prior period audit. We request that you and management provide an update on the action taken to address these deficiencies.

Description of deficiency	Potential effects	Recommendation
1. IT General Controls:- Identity Management in Oracle financial reporting system We identified that an employee who left SLAB on 30 September 2024 did not have their access to the Oracle system removed until 4 October 2024.	Users could have inappropriate access to financial systems.	Officers should ensure users have system access removed within one working day of the end of their employment.
2. IT General Controls:- User Access Reviews for Oracle financial reporting system Some temporary workers were not included in the IT team's periodic checks for inactive users. These users retained access to the Oracle system until the issue was identified and escalated by the audit team, rather than being proactively detected and removed through standard access review procedures.	Users could have inappropriate access to the system.	SLAB should amend the user access audit process to ensure comprehensive coverage of all Oracle users, including non-permanent workers.

Materiality and misstatements

Materiality and misstatements

Definitions

Materiality is an expression of the relative significance or importance of a particular matter in the context of the financial statements as a whole.

Misstatements in the financial statements are considered to be material if they could, individually or in aggregate, reasonably be expected to influence the economic decisions of users based on the financial statements.

Materiality

We determine materiality for the financial statements as a whole (overall materiality) using a benchmark that, in our professional judgement, is most appropriate to the entity. We also determine an amount less than materiality (performance materiality), which is applied when we carry out our audit procedures and is designed to reduce to an appropriately low level the probability that the aggregate of uncorrected and undetected misstatements exceeds overall materiality. Further, we set a threshold above which all misstatements we identify during our audit (adjusted and unadjusted) will be reported to the Audit Committee.

Judgements on materiality are made in light of surrounding circumstances and are affected by the size and nature of a misstatement, or a combination of both. Judgements about materiality are based on a consideration of the common financial information needs of users as a group and not on specific individual users.

An assessment of what is material is a matter of professional judgement and is affected by our perception of the financial information needs of the users of the financial statements. In making our assessment we assume that users:

- Have a reasonable knowledge of business, economic activities, and accounts;
- Have a willingness to study the information in the financial statements with reasonable diligence;
- Understand that financial statements are prepared, presented, and audited to levels of

materiality;

- Recognise the uncertainties inherent in the measurement of amounts based on the use of estimates, judgement, and consideration of future events; and
- Will make reasonable economic decisions based on the information in the financial statements.

We consider overall materiality and performance materiality while planning and performing our audit based on quantitative and qualitative factors.

When planning our audit, we make judgements about the size of misstatements we consider to be material. This provides a basis for our risk assessment procedures, including identifying and assessing the risks of material misstatement, and determining the nature, timing and extent of our responses to those risks.

The overall materiality and performance materiality that we determine does not necessarily mean that uncorrected misstatements that are below materiality, individually or in aggregate, will be considered immaterial.

We revise materiality as our audit progresses should we become aware of information that would have caused us to determine a different amount had we been aware of that information at the planning stage.

Materiality and misstatements (continued)

Materiality (continued)

We consider that gross expenditure is the key focus of users of the financial statements. We have therefore determined our initial materiality levels using gross expenditure as the benchmark.

We expect to set a materiality threshold of 2% of gross expenditure.

As set out in the table below, based on currently available information, being the 2024/25 audited financial statements, we anticipate overall materiality for the year ended 31 March 2026 to be in the region of £3.436m (2024/25: £3.436m) for the Fund and in the region of £0.331m (2024/25: £0.331m) for the Board.

Performance materiality is expected to be in the region of £2.405m (2024/25: £2.405m) for the Fund and in the region of £0.265m (2024/25: £0.265m) for the Board. This represents 70% of headline materiality for the Fund and 80% of headline materiality for the Board (2024/25: 70% for the Fund and 80% for the Board). The choice of these percentages reflects our assessment based on our knowledge of the client, the complexity of the accounts, the control environment and issues identified in past audits.

We will continue to monitor materiality throughout our audit to ensure it is set at an appropriate level.

Specific materiality

We have applied a lower specific materiality for the auditable elements of the remuneration of staff report. This has been set at £5,000 to capture any movements between bandings.

Scottish Legal Aid Board – Fund accounts

	2025/26 £'000s	2024/25 £'000s
Overall materiality	3,436	3,436
Performance materiality	2,405	2,405
Clearly trivial	103	103

Scottish Legal Aid Board – Board accounts

	2025/26 £'000s	2024/25 £'000s
Overall materiality	331	331
Performance materiality	265	265
Clearly trivial	10	10

Materiality and misstatements (continued)

Misstatements

We will accumulate misstatements identified during our audit that are above our determined clearly trivial threshold.

We have set a clearly trivial threshold for individual misstatements we identify (a reporting threshold) for reporting to the Audit Committee and management that is consistent with a threshold where misstatements below that amount would not need to be accumulated because we expect that the accumulation of such amounts would not have a material effect on the financial statements.

Based on our preliminary assessment of overall materiality, our proposed clearly trivial threshold is £103k for the fund (2024/25: £103k) and £10k for the board (2024/25: £10k); both thresholds are based on 3.0% of overall materiality. If you have any queries about this, please raise these with the audit team.

Each misstatement above the reporting threshold that we identify will be classified as:

- **Adjusted:** Those misstatements that we identify and are corrected by management.
- **Unadjusted:** Those misstatements that we identify that are not corrected by management.

We will report all misstatements above the reporting threshold to management and request that they are corrected. If they are not corrected, we will report each misstatement to the Audit Committee as unadjusted misstatements and, if they remain uncorrected, we will communicate the effect that they may have individually, or in aggregate, on our audit opinion.

Misstatements also cover qualitative misstatements and include quantitative and qualitative misstatements and omissions relating to the notes of the financial statements.

Reporting

In summary, we will categorise and report misstatements above the reporting threshold to the Audit Committee as follows:

- Adjusted misstatements;
- Unadjusted misstatements; and
- Disclosure misstatements (adjusted and unadjusted).

Significant risks and other key judgement areas

Significant risks and other key judgement areas

Definitions

Following the risk assessment approach set out in the 'Audit scope, approach, and timeline' section, we have identified the risks of material misstatement in the financial statements. These risks are categorised as significant, enhanced, or standard. The definitions of these risk ratings are set out below.

Risk Level	Definition
Significant	A risk that is assessed as being at or close to the upper end of the spectrum of inherent risk, based on a combination of the likelihood of a misstatement occurring and the magnitude of any potential misstatement. A fraud risk is always assessed as a significant risk (as required by auditing standards), including management override of controls and revenue recognition.
Enhanced	An area with an elevated risk of material misstatement at the assertion level, other than a significant risk, based on factors/ information inherent to that area. Enhanced risks require additional consideration but do not rise to the level of a significant risk. These include but are not limited to: <ul style="list-style-type: none">• Key areas of management judgement and estimation uncertainty, including accounting estimates related to material classes of transaction, account balances, and disclosures but which are not considered to give rise to a significant risk of material misstatement; and• Risks relating to other assertions and arising from significant events or transactions that occurred during the period.
Standard	A risk related to assertions over classes of transaction, account balances, and disclosures that are relatively routine, non-complex, tend to be subject to systematic processing, and require little or no management judgement/ estimation. Although it is considered that there is a risk of material misstatement, there are no elevated or special factors related to the nature of the financial statement area, the likely magnitude of potential misstatements, or the likelihood of a risk occurring.

Significant risks and other key judgement areas (continued)

Audit risks and planned responses

In this section, we have set out the risks that we deem to be significant and enhanced, and our planned response. An audit is a dynamic process, and should we change our view of risk and/ or our approach to address those risks during our audit, we will report this to the Audit Committee.

Significant risks

	Risk name	Fraud	Error	Judgement	Risk description	Planned response
1	Management override of controls <i>(Fund and Board)</i>	Yes	No	Yes	Management at various levels within an organisation are in a unique position to perpetrate fraud because of their ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. Due to the unpredictable way in which such override could occur there is a risk of material misstatement due to fraud on all audits. You should assess this risk as part of your oversight of the financial reporting process.	In line with our methodology, we plan to address the management override of controls risk through performing audit work over: <ul style="list-style-type: none"> • accounting estimates: by evaluating the methods and assumptions used by management to develop the estimate; • journal entries: testing journals that meet our fraud risk criteria and other adjustments made in preparing the financial statements; and • significant transactions: considering and testing any significant transactions outside the normal course of business or otherwise unusual.

Significant risks and other key judgement areas (continued)

	Risk name	Fraud	Error	Judgement	Risk description	Planned response
2	Valuation of the legal aid provision <i>(Fund)</i>	No	Yes	Yes	<p>The Legal Aid Fund financial statements include a provision for live legal aid cases which remain unbilled at year-end. This is an estimate of the expenditure required to settle any obligation at the end of the reporting period. The legal aid provision was £68.9 million at 31 March 2025.</p> <p>SLAB calculates the provision based on an internally developed model which includes significant estimation in the data used to value cases. This represents an increased risk of misstatement in the financial statements.</p>	<p>We plan to address this risk by:</p> <ul style="list-style-type: none"> evaluating the design and implementation of the controls SLAB has in place which mitigate the risk of incorrect accounting for the legal aid provision; reviewing the process for calculating the provision and assessing the reasonableness and accuracy of the assumptions and data used; and undertaking substantive procedures to ensure the legal aid provision is recorded appropriately in the financial statements.

Significant risks and other key judgement areas (continued)

	Risk name	Fraud	Error	Judgement	Risk description	Planned response
3	Valuation of the pension liability <i>(Fund and Board)</i>	No	Yes	Yes	<p>SLAB operates a contributory defined benefit pension scheme, the Legal Aid (Scotland) Pension Scheme. The scheme had a liability of £98.5 million at 31 March 2025.</p> <p>Estimation of the pension liability depends on several complex judgements which are sensitive to changes. These include the discount rate used, the rate at which salaries are predicted to increase, inflation rates and life expectancy. We have determined there is a significant risk in this area due to the high degree of estimation uncertainty associated with the valuations.</p>	<p>We plan to address this risk by:</p> <ul style="list-style-type: none"> • reviewing the controls that SLAB has in place over the information sent to the scheme actuary by the scheme administrators, the Scottish Public Pensions Agency; • assessing the skill, competence and experience of the Fund's actuary; • challenging the reasonableness of the assumptions used by the actuary as part of the annual IAS 19 valuation; • carrying out a range of substantive procedures on relevant information and cash flows used by the actuary as part of the annual IAS 19 valuation; and • performing substantive analytical review procedures on benefits paid.

Significant risks and other key judgement areas (continued)

Enhanced risks

	Risk name	Fraud	Error	Judgement	Risk description	Planned response
1	Valuation of property, plant and equipment <i>(Board)</i>	No	Yes	Yes	<p>SLAB held land and buildings with a net book value of £8.7 million at 31 March 2025. Land and buildings are fully revalued by an external valuer at least every five years, with an interim valuation in year three. The last full valuation was carried out at 31 March 2025.</p> <p>There is a significant degree of subjectivity in the valuation of land and buildings. Valuations are based on specialist and management assumptions and changes in these can result in material changes to valuations. There is also the risk, for those assets that have not been subject to revaluation in year, that the carrying value does not reflect current value.</p> <p>HM Treasury has made changes to its requirements for the valuation frequency, valuation methodology and classification of non-investment property assets. The changes are effective from 1 April 2025 as set out in the 2025-26 FReM (see page 44 for more details). The main change is that entities will be required to revalue assets on a quinquennial basis, i.e. every five years, supplemented by annual indexation in the intervening years. If local indices are used, management will need to have sufficient evidence to demonstrate these indices are appropriate and relevant to the entity's circumstances, and to provide this evidence to the auditor.</p>	<p>We plan to address this risk by:</p> <ul style="list-style-type: none"> • reviewing SLAB's use of indexation to ensure it has used appropriate and relevant indices and these have been correctly applied; • reviewing the accounting treatment applied.

Significant risks and other key judgement areas (continued)

Other considerations

In consideration of ISA (UK) 260 *Communication with Those Charged with Governance*, we would like to seek the Audit Committee's views/ knowledge of the following matters:

- Did you identify any other risks (business, laws & regulation, fraud, going concern etc.) that may result in material misstatements?
- Are you aware of any significant communications between SLAB and regulators?
- Are there any matters that you consider warrant particular attention during the course of our audit, and any areas where you would like additional procedures to be undertaken?

Internal audit function

We do not expect to use the work of the internal audit function for the purpose of our audit. Nonetheless, we will obtain a copy of the reports issued by internal audit relating to the financial period under audit to determine whether any findings will have an impact on our risk assessment and planned audit procedures.

06

Wider scope and Best Value

Wider scope and Best Value

The framework for wider scope work

The Code of Audit Practice sets out the four areas that frame the wider scope of public sector audit. We are required to form a view on the adequacy of SLAB's arrangements in four areas:

1. Financial management
2. Financial sustainability
3. Vision, leadership, and governance
4. Use of resources to improve outcomes

Financial management

Financial management means having sound budgetary processes. Audited bodies require the ability to understand the financial environment and whether internal controls are operating effectively. Auditors consider whether the body has effective arrangements to secure sound financial management.

Vision, leadership and governance

Audited bodies must have a clear vision and strategy and set priorities for improvement within this vision and strategy. They work together with partners and communities to improve outcomes and foster a culture of innovation. Auditors consider the clarity of plans to implement the vision, strategy and priorities adopted by the leaders of the audited body. They also consider the effectiveness of governance arrangements for delivery.

Financial sustainability

Financial sustainability means being able to meet the needs of the present without compromising the ability of future generations to meet their own needs. Auditors consider the extent to which audited bodies have shown regard to financial sustainability. They look ahead to the medium term (two to five years) and longer term (over five years) to consider whether the body is planning effectively so that it can continue to deliver services.

Use of resources to improve outcomes

Audited bodies need to make best use of their resources to meet stated outcomes and improvement objectives, through effective planning and working with strategic partners and communities. Auditors consider the clarity of the arrangements in place to ensure that resources are deployed to improve strategic outcomes, meet the needs of service users taking account of equalities, and deliver continuous improvements in priority services.

Wider scope and Best Value (continued)

Our approach

Our planned audit work against the four wider scope areas is risk based and proportionate. We need to gather sufficient evidence to support our commentary on SLAB's arrangements and to identify and report on any significant risks. We will carry out more detailed work where we identify significant risks. Where significant risks are identified we will report these to SLAB and make recommendations for improvement. In addition to local risks, we consider challenges that are affecting the public sector as a whole.

Best Value

Ministerial Guidance to Accountable Officers and the Scottish Public Finance Manual explain that Accountable Officers have a specific responsibility to ensure that arrangements have been made to secure Best Value including consideration of the seven Best Value characteristics. We will consider the arrangements put in place by the Accountable Officer to meet their Best Value obligations as part of the wider scope audit work.

We are required to report on the fairness and equality characteristic once during the audit appointment. We are planning on reporting on these characteristics in the 2026/27 Annual Audit Report.

Wider scope and Best Value (continued)

Wider scope risks

The Code of Audit Practice requires us to consider the significant audit risks in areas defined in the Code as the wider scope audit.

Although we have not fully completed our planning and risk assessment work, we have not identified any wider scope audit risks to date. If we identify any wider scope audit risks as our work progresses, we will report any details of them to the Audit Committee on completion of our planning and risk identification work.

Follow-up on previous recommendations

As part of our 2023/24 and 2024/25 audits, we identified risks in SLAB's arrangements. The table below sets out the risks identified, our previous recommendations and the work we intend to carry out as part of our 2025/26 audit.

Previously identified risk	Relevant reporting criteria	Recommendation made	Planned procedures for 2025/26
<p>1. Financial Sustainability / Workforce Plan – Level 3</p> <p>SLAB should develop a medium to long term workforce plan, including succession planning of key posts, to support the organisation's strategic objectives in the longer term.</p> <p>A methodology has been developed and initial workshops held. The work was paused pending development of the 2023-26 Corporate Plan and appointment of the Head of People & OD.</p>	Financial sustainability	<p>SLAB carried out a comprehensive pay and grade review and salary benchmarking in 2023-24, which consumed significant People & OD resources. SLAB should continue to develop its corporate workforce plan in 2024-25.</p> <p>SLAB has made good progress in implementing its new approach to workforce planning across the organisation. Officers expect further progress to be made in 2025/26.</p>	Review SLAB's progress in developing and implementing its corporate workforce plan.
<p>2. Solicitor satisfaction surveys – Level 2</p> <p>SLAB did not carry out any solicitor satisfaction surveys during the 2024/25 financial year. The last satisfaction survey was carried out in November 2023.</p>	Use of resources to improve outcomes	We recommend that SLAB resume regular solicitor satisfaction surveys to ensure continuous feedback is gathered from stakeholders. This will support ongoing service improvement, maintain engagement with the solicitor community, and align with good governance and performance monitoring practices.	Review SLAB's progress in implementing solicitor satisfaction surveys.

07

Audit fees and other services

Audit fees and other services

Our fees for the audit of the Scottish legal Aid Board's financial statements for the year ended 31 March 2026, are outlined below.

At this stage of the audit, we are not planning any divergence from the expected fees set by Audit Scotland, which is available on the Audit Scotland website: [Audit Scotland expected fees for 2025/26 audits](#)

We have not provided any non-audit services to SLAB during the year.

Area of work	2025-26 Proposed Fee	2024-25 Actual Fee
Auditor remuneration	£89,520	£86,240
Pooled costs	(£300)	(£830)
Sectoral cap adjustment	(£21,360)	(£20,370)
Total fees	£67,860	£65,040

08

Confirmation of our independence

Confirmation of our independence

Requirements

We comply with the International Code of Ethics for Professional Accountants, including International Independence Standards issued by the International Ethics Standards Board for Accountants together with the ethical requirements that are relevant to our audit of the financial statements in the UK reflected in the ICAEW Code of Ethics and the FRC Revised Ethical Standard.

Compliance

We are not aware of any relationship between Forvis Mazars and the Scottish Legal Aid Board that, in our professional judgement, may reasonably be thought to impair our independence.

We are independent of the Scottish Legal Aid Board and have fulfilled our independence and ethical responsibilities in accordance with the requirements applicable to our audit.

Non-audit and Audit fees

We have set out a summary of the non-audit services provided by Forvis Mazars (with related fees) to the Scottish Legal Aid Board, together with our audit fees and independence assessment.

We are committed to independence and confirm that we comply with the FRC's Revised Ethical Standard. In addition, we have set out in this section any matters or relationships we believe may have a bearing on our independence or the objectivity of our audit team.

Based on the information provided by you and our own internal procedures to safeguard our independence as auditors, we confirm that in our professional judgement there are no relationships between us and any of our related or subsidiary entities, and you and your related entities, that create any unacceptable threats to our independence within the regulatory or professional requirements governing us as your auditors.

We have policies and procedures in place that are designed to ensure that we carry out our work with integrity, objectivity, and independence. These policies include:

- All partners and staff are required to complete an annual independence declaration.
- All new partners and staff are required to complete an independence confirmation and complete annual ethical training.
- Rotation policies covering audit engagement partners and other key members of the audit team.
- Use by managers and partners of our client and engagement acceptance system, which requires all non-audit services to be approved in advance by the audit engagement partner.

We confirm, as at the date of this report, that the engagement team and others in the firm as appropriate, Forvis Mazars LLP are independent and comply with relevant ethical requirements. However, if at any time you have concerns or questions about our integrity, objectivity or independence, please discuss these with me in the first instance.

Prior to the provision of any non-audit services, I will undertake appropriate procedures to consider and fully assess the impact that providing the service may have on our independence as auditor.

Principal threats to our independence and the associated safeguards we have identified and/ or put in place are set out in Framework Agreement issued by Audit Scotland available from the Audit Scotland website: [Audit Scotland Framework Agreement \(audit-scotland.gov.uk\)](https://www.audit-scotland.gov.uk). Any emerging independence threats and associated identified safeguards will be communicated in our Annual Audit Report.

Appendices

A: Key communication points

B: Current year updates, forthcoming accounting and other issues

Appendix A: Key communication points

We value communication with you, as a two-way feedback process is at the heart of our client service commitment. ISA (UK) 260 Communication with Those Charged with Governance and ISA (UK) 265 Communicating Deficiencies In Internal Control To Those Charged With Governance And Management specifically require us to communicate a number of points with you.

Relevant points that need to be communicated with you at each stage of the audit are outlined below.

Form, timing and content of our communications

We will present the following reports:

- Our Annual Audit Plan in March 2026;
- Our Annual Audit Report in August 2026; and
- Our independent auditor's report in August 2026.

These documents will be discussed with management prior to being presented to yourselves and their comments will be incorporated as appropriate.

Key communication points at the planning stage as included in this Annual Audit Plan

Our responsibilities in relation to the audit of the financial statements;

- The planned scope and timing of the audit;
- Significant audit risks and areas of management judgement;
- Our commitment to independence;

- Responsibilities for preventing and detecting errors;
- Materiality and misstatements; and
- Fees for audit and other services.

Key communication points at the completion stage to be included in our Annual Audit Report

- Significant deficiencies in internal control;
- Significant findings from the audit;
- Significant matters discussed with management;
- Significant difficulties, if any, encountered during the audit;
- Qualitative aspects of the entity's accounting practices, including accounting policies, accounting estimates and financial statement disclosures;
- Our conclusions on the significant audit risks and areas of management judgement;
- Summary of misstatements;
- Management representation letter;
- Our proposed draft audit report; and
- Independence.

Appendix A: Key communication points

ISA (UK) 260 Communication with Those Charged with Governance, ISA (UK) 265 Communicating Deficiencies In Internal Control To Those Charged With Governance And Management and other ISAs (UK) specifically require us to communicate the following:

Required communication	Where addressed
Our responsibilities in relation to the financial statement audit and those of management and Those Charged with Governance.	Annual Audit Plan
The planned scope and timing of the audit including any limitations, specifically including with respect to significant risks.	Annual Audit Plan
With respect to misstatements: <ul style="list-style-type: none"> • Uncorrected misstatements and their effect on our audit opinion; • The effect of uncorrected misstatements related to prior periods; • A request that any uncorrected misstatement is corrected; and • In writing, corrected misstatements that are significant. 	Annual Audit Report
With respect to fraud communications: <ul style="list-style-type: none"> • Inquiries with the Audit Committee to determine whether you have knowledge of any actual, suspected, or alleged fraud affecting the entity; • Any fraud that we have identified or information we have obtained that indicates that fraud may exist; and • A discussion of any other matters related to fraud. 	Annual Audit Report and discussion at Audit Committee Audit planning and clearance meetings
Where relevant, any issues identified with respect to authority to obtain external confirmations or inability to obtain relevant and reliable audit evidence from other procedures.	Annual Audit Report

Appendix A: Key communication points (continued)

Required communication	Where addressed
<p>Significant matters arising during the audit in connection with the entity's related parties including, when applicable:</p> <ul style="list-style-type: none"> • Non-disclosure by management; • Inappropriate authorisation and approval of transactions; • Disagreement over disclosures; • Non-compliance with laws and regulations; and • Difficulty in identifying the party that ultimately controls the entity. 	Annual Audit Report
<p>Significant findings from the audit including:</p> <ul style="list-style-type: none"> • Our view about the significant qualitative aspects of accounting practices including accounting policies, accounting estimates and financial statement disclosures; • Significant difficulties, if any, encountered during the audit; • Significant matters, if any, arising from the audit that were discussed with management or were the subject of correspondence with management; • Written representations that we are seeking; • Expected modifications to the audit report; and • Other matters, if any, significant to the oversight of the financial reporting process or otherwise identified in the course of the audit that we believe will be relevant to SLAB or the Audit Committee in the context of fulfilling their responsibilities. 	Annual Audit Report
Significant deficiencies in internal controls identified during the audit.	Annual Audit Report

Appendix A: Key communication points (continued)

Required communication	Where addressed
<p>Audit findings regarding non-compliance with laws and regulations where the non-compliance is material and believed to be intentional (subject to compliance with legislation on tipping off) and inquiry of the Audit Committee into possible instances of non-compliance with laws and regulations that may have a material effect on the financial statements that the Audit Committee may be aware of.</p>	<p>Annual Audit Report and Audit Committee meetings</p>
<p>With respect to going concern, events or conditions identified that may cast significant doubt on the entity's ability to continue as a going concern, including:</p> <ul style="list-style-type: none"> • Whether the events or conditions constitute a material uncertainty; • Whether the use of the going concern assumption is appropriate in the preparation and presentation of the financial statements; and • The adequacy of related disclosures in the financial statements. 	<p>Annual Audit Report</p>
<p>Communication regarding our system of quality management, compliant with ISQM (UK) 1, developed to support the consistent performance of quality audit engagements. To address the requirements of ISQM (UK) 1, our firm's system of quality management team completes, as part of an ongoing and iterative process, key steps to assess and conclude on our firm's system of quality management, including:</p> <ul style="list-style-type: none"> • Ensuring there is an appropriate assignment of responsibilities, • Establishing and reviewing quality objectives each year, ensuring our firm's quality objectives align with our strategies and priorities, • Identifying, reviewing, and updating quality risks each quarter, taking into consideration multiple input sources (such as FRC/ ICAEW review findings, internal monitoring findings, findings from our firm's root cause analysis and remediation functions, etc.), • Identifying, designing, and implementing responses to strengthen our firm's internal control environment and overall quality, and • Evaluating our quality responses and remediating control gaps or deficiencies. <p>We perform an evaluation of our system of quality management on an annual basis. We publish the details of our annual evaluation, and our conclusion, in our Transparency Report, which can be accessed on our website at: https://www.forvismazars.com/uk/en/who-we-are/corporate-publications/transparency-reports.</p>	<p>Annual Audit Plan</p>

Appendix A: Key communication points (continued)

Required communication	Where addressed
<p>We are required to communicate certain matters to you which include, but are not limited to, significant difficulties, if any, that are encountered during our audit. Such difficulties may include:</p> <ul style="list-style-type: none"> • Significant delays in management providing information that we require to perform our audit. • An unnecessarily brief time within which to complete our audit. • Extensive and unexpected effort to obtain sufficient, appropriate audit evidence. • Unavailability of expected information. • Restrictions imposed on us by management. • Unwillingness by management to make or extend their assessment of the entity’s ability to continue as a going concern when requested. <p>We will highlight to you on a timely basis should we encounter any such difficulties (if our audit process is unduly impeded, this could require us to issue a modified auditor’s report).</p>	<p>Annual Audit Report and audit clearance meetings</p>

Appendix B: Current year updates, forthcoming accounting & other issues

HM Treasury changes to non-investment asset valuation

2025-26 Government Financial Reporting Manual (FReM)

Following a thematic review of non-current asset valuations for financial reporting in the public sector, HMT has made a number of changes to its requirements for the valuation frequency, valuation methodology and classification of non-investment property assets. The changes are effective from 1 April 2025 as set out in the 2025-26 FReM and include:

- A change to the mandated requirements regarding revaluation frequency. Rather than adhering to paragraph 34 of IAS 16 which requires an asset to be revalued whenever its carrying value differs materially from its fair value, entities will be required to revalue assets on a quinquennial basis, i.e. every five years, supplemented by annual indexation in the intervening years. This requirement can be adhered to either as part of a full revaluation or as part of a rolling programme. The FReM requires bodies to use the best index available to them.
- The requirement to consider indicators of impairment under IAS 36 will remain, so if management determines that there are indicators of impairment, it may be necessary to undertake valuations outside of the 5-yearly valuation programme. It will be necessary for management to demonstrate it has considered whether there are any indicators of impairment on an annual basis.

Whilst management will no longer need to consider annually whether it is necessary to revalue non-investment assets, they will need to be satisfied that they have appointed a suitably qualified valuer to undertake the valuation of assets whenever they fall due either as part of a full valuation or a rolling programme. If local indices are used, management will need to have sufficient evidence to demonstrate these indices are appropriate and relevant to the entity's circumstances.

Effective for accounting periods beginning on or after 1 January 2027

IFRS 18 Presentation and Disclosure in Financial Statements

IFRS 18 Presentation and Disclosure in Financial Statements (IFRS 18) is a new standard that replaces IAS 1 Presentation of Financial Statements. The new standard aims to increase the comparability, transparency and usefulness of information about companies' financial performance. It introduces three key new requirements focusing on the presentation of information in the statement of profit or loss and enhancing certain guidance on disclosures within the financial statements.

- **New categories and subtotals for inclusion within the statement of profit or loss**
 - Income and expenses are to be classified into three new defined categories: operating, investing and financing, in addition to the income taxes and discontinued operations categories.
 - All companies are to present new defined subtotals – operating profit and loss, and profit or loss before financing and income taxes.

Appendix B: Current year updates, forthcoming accounting & other issues (continued)

Effective for accounting periods beginning on or after 1 January 2027 (continued)

IFRS 18 Presentation and Disclosure in Financial Statements

- **New reporting requirements on Management Performance Measures (MPMs)**

- New requirements are introduced for management-defined performance measures (MPMs), which may also be called Alternative Performance Measures (APMs). These are described as subtotals of income and expenses that an entity: (a) uses in public communications outside financial statements; (b) uses to communicate to users of financial statements management's view of an aspect of the financial performance; and (c) are not listed within IFRS 18 or specifically required to be presented or disclosed by another IFRS Accounting Standard.
- All MPMs are required to be disclosed in a single note in the financial statements setting out:
 - an explanation of why the MPM is reported, and
 - a reconciliation to a directly comparable GAAP measure within IFRS 18 or another IFRS Accounting Standard.

- **Enhanced requirements for aggregation & disaggregating information**

- Enhanced requirements are set out for the aggregation and disaggregation of items based on similar and dissimilar characteristics. Items that have dissimilar characteristics must be disaggregated when the resulting information is material. Guidance is also included on how to describe items within the financial statements, requiring an entity to label items presented or disclosed as 'other' only if a more informative label cannot be found.
- New guidance is provided on whether information should be reported in the primary financial statements or the notes. This includes guidance on presentation and disclosure of expenses classified in the operating category, alongside introducing more prescribed requirements for an entity that classifies expenses by function as well as the requirement to disclose expenses by nature in a single note for certain amounts - depreciation, amortisation, employee benefits, impairment and write-downs of inventories

Many principles and requirements have been brought forward from IAS 1 to IFRS 18 such as frequency of reporting, comparative information, offsetting, capital disclosures and the requirements for the statement of financial position and for the statement of changes in equity.

The standard was UK-adopted in December 2025. We will provide an update on the expected impact on SLAB as and when the standard is incorporated into the FReM. The earliest possible date of implementation is the 2028/29 financial year.

Contact

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Forvis Mazars LLP is the UK firm of Forvis Mazars Global, a leading global professional services network. Forvis Mazars LLP is a limited liability partnership registered in England and Wales with registered number OC308299 and with its registered office at 30 Old Bailey, London, EC4M 7AU. Registered to carry on audit work in the UK by the Institute of Chartered Accountants in England and Wales. Details about our audit registration can be viewed at www.auditregister.org.uk under reference number C001139861. VAT number: GB 839 8356 73

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